

FULL BOARD MEETING MINUTES
of the
Board of Funeral Service
10:04 a.m. – 11:20 a.m. February
23, 2021

1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00:00)

Board Members Present:

Mr. John Tarr – Chair
Mr. Tyson Moore
Mr. Jim Axelson
Mr. Steve Schnider
Mr. Jason Watkins

Staff Present:

Mr. Dan Ritter – Executive Officer
Ms. Sara Hansen-Baiamonte – Board Counsel
Mr. Scott Magill – Administrative Specialist

Public Present:

Ralph Mihlfeld

2. Approval and Tentative Modification of Agenda Order (00:02:40)

MOTION: (00:03:14) Mr. Steve Schnider moved to accept the agenda as is. Mr. Tyson Moore seconded. The motion carried.

3. Review Minutes - 9/15/2020 (00:04:01)

4. Public Opportunity to Comment (00:04:47)

(Presiding Officer Statement) “Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board that is not on the agenda of this meeting. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. The presiding officer may limit the comment period in order to proceed with the board meeting.”

5. Division Update – Mr. Todd Younkin (00:05:40)

6. Board Action (00:14:12)

a. Rulemaking (00:14:12)

- i. Discuss BSD Procedure 3.10 Applicants with Criminal Convictions Implementation and Associated Rulemaking
 1. Executive Summary
 2. Criminal Conviction Reporting and Processing Matrix
 3. Division Rules on Criminal Convictions, ARM 24.101.402 and 406; effective 11/21/2020
 4. Review Draft Board Rule Language - discussion and possible motions
 - a. ARM 24.210.301 DEFINITIONS
 - b. ARM 24.210.418 NONROUTINE APPLICATIONS
 - c. NEW RULE I APPLICANTS WITH CRIMINAL CONVICTIONS
 5. Small Business Impact Determinations-Motions

MOTION: (00:27:25) Mr. Steve Schnider moved to adopt New Rule I as proposed by staff and, if no public comments are received, to finally adopt the rule exactly as proposed. Mr. Jim Axelson seconded. The motion carried.

MOTION: (00:31:40) Mr. Tyson Moore moved to adopt New Rule II as proposed by staff and, if no public comments are received, to finally adopt the rule exactly as proposed. Mr. Steve Schnider seconded. The motion carried.

MOTION: (00:41:27) Mr. Tyson Moore moved that the adoption of New Rule I and New Rule II will not have any significant and direct impact on Montana small business. Mr. Jim Axelson seconded. The motion carried.

b. Legislation (00:42:00)

- i. HB 139

7. Schedule Next Board Meeting (01:05:18)

8. Committee Reports (01:08:23)

- a. Screening Panel Report
- b. Adjudication Panel Report

9. Executive Officer Report (01:08:41)

- a. Financial Report

10. Legal Report (01:10:56)

12. Adjourn (01:15:35)

MOTION: (01:15:37) Mr. Tyson Moore moved to adjourn. Mr. Steve Schnider seconded. The motion carried.