

**FULL BOARD TELECONFERENCE
MEETING MINUTES
of the
Montana State Electrical Board
301 South Park Ave
Helena MT 59601
10:30 a.m. to 11:50 a.m.
April 8, 2021**

1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00:09)

Board Members Present:

Mr. Harry Freebourn, Public Member, President
Mr. John Gordon, Journeyman Electrician
Mr. Rick Hutchinson, Master Electrician
Mr. Derrick Hedalen, Journeyman Electrician

Board Members Not Present:

Ms. Dawn Achten, Public Member, Secretary

Staff Members Present:

Mr. Jason Steffins, Executive Officer
Ms. Jodi Koehnke, Administrative Specialist
Mr. Dan Baris, Board Counsel
Mr. Todd Younkin, Division Administrator
Mr. Eric Copeland, Building and Commercial Measurements Bureau Chief

Guests Present:

Mr. Jay Reardon, Registered Apprenticeship State Director
Ms. Margaret Morgan
Mr. Keith Allen
Mr. Jack McBroom

2. Approval and Tentative Modification of Agenda Order (00:02:03)

Motion (00:02:29): Mr. Rick Hutchinson moved to approve the agenda as presented. Mr. John Gordon seconded. The motion carried unanimously.

3. Review Minutes

a. January 14, 2021 – Full Board Minutes (00:03:31)

4. Public Opportunity to Comment (00:03:47)

The presiding officer read the statement of public participation.

(00:04:22): Margaret Morgan addressed the board asking to put the publication of the small booklet of statutes and rules by the State Electrical Board back on the agenda.

5. Board Action

a. Department and Board Updates

i. Mr. Todd Younkin, Administrator (00:15:03)

ii. Legislative Update

1. SB246 – Missed Deadline for General Bill Transmittal (00:08:09)

2. SR92 – New Board Member Appointee Mr. Derrick Hedalen (00:08:59)

- iii. **Building Codes Update**
 - 1. **Update from Building Codes: Building Codes Permit Report (00:18:40)**
- iv. **Apprenticeship Bureau Update**
 - 1. **Apprenticeship Report (00:24:34)**

b. Non-Routine Applications

- i. **Bailiwick Services, LLC – State Disciplinary Action (00:33:53)**

Motion (00:40:37): Mr. John Gordon moved to table the application for Bailiwick Services, LLC, and not take any action until they submit all the documentation requested by board staff. Mr. Rick Hutchinson seconded. Discussion ensued. The motion carried unanimously.

c. NERA

- i. **NERA Teleconference Draft Minutes 2/22/2021 (00:42:15)**
- ii. **Utah Termination (00:43:07)**
- iii. **Utah Reciprocal Agreement (00:44:05)**

Motion (00:47:24): Mr. John Gordon moved to remove Utah from the reciprocal list and move them to license by credential. Mr. Rick Hutchinson seconded. The motion carried unanimously.

Motion (00:48:56): Mr. Rick Hutchinson moved to terminate the reciprocity agreement with Utah. Mr. Derrick Hedalen seconded. The motion carried unanimously.

- iv. **Reciprocal Renewal – State of Oklahoma (00:49:43)**

Motion (00:50:29): Mr. Rick Hutchinson moved to renew the reciprocity agreement with Oklahoma. Mr. John Gordon seconded. The motion carried unanimously.

- v. **New Mexico Membership (00:50:58)**

d. Rules (00:52:02)

- i. **ARM 24.141.2102 Continuing Education - Re-write**
- ii. **ARM 24.141.2301 Unprofessional Conduct – Re-write**

Motion (00:55:38): Mr. Derrick Hedalen moved to amend and adopt ARM 24.141.2102 and ARM 24.141.2301 as proposed by staff in the board book. Mr. Harry Freebourn seconded. Harry Freebourn, Derrick Hedalen, John Gordon voted in favor. Rick Hutchinson voted against the motion. The motion carried.

Motion (00:58:59): Mr. Harry Freebourn moved that the proposed changes to ARM 24.141.2101 and ARM 24.141.2301 will not have a significant and direct impact on Montana small businesses. Mr. Derrick Hedalen seconded. The motion carried unanimously.

- iii. **MAR 24-101-310 – Non-Routine and Criminal Convictions (no action required) (01:00:22)**

e. Continuing Education

- i. **CE Audit Report 2018-2020 (No action required) (01:01:07)**

f. Licensing

- i. **Provisional (Temporary) license extension revisit – Expires April 8, 2021 (01:04:29)**

6. Executive Officer Reports

- a. Financial Report – FY21 (01:06:04)
- b. Application and License issued reports 12/24 – 3/23 (01:14:45)

7. Adjourn (01:19:52)

Motion (01:19:52): Mr. John Gordon moved to adjourn the meeting. Mr. Rick Hutchinson seconded. The motion carried unanimously.