

FULL BOARD MEETING MINUTES
of the
BOARD OF NURSING HOME ADMINISTRATORS
CONFERENCE CALL
301 S PARK AVE, SMALL CONFERENCE ROOM, HELENA, MT
12:32 PM – 1:02 PM
SEPTEMBER 23, 2020

1. Call to Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00:04)

Ms. Kathryn Beaty, Chair called the meeting to order at 12:32 p.m.

Board Members Present:

Ms. Kathryn Beaty, Chair
Ms. Carla Neiman, Vice Chair
Mr. Tom Klotz, Sec/Trea
Mr. William Bronson
Ms. Theresa Cox
Mr. Ryan Tooke

Staff Members Present:

Ms. Linda Grief, Executive Officer
Ms. Barb McAlmond, Administrative Specialist

2. Approval and Tentative Modification of Agenda Order (00:01:23)

Motion: (00:01:31) Mr. Tom Klotz moved to approve the agenda as presented. Ms. Carla Neiman seconded the motion. The motion carried.

3. Review Minutes – September 30, 2019 (00:02:10)

4. Public Opportunity to Comment – (00:03:10)

(Presiding Officer Statement) “Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board that is not on the agenda of this meeting. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. The presiding officer may limit the comment period in order to proceed with the board meeting.”

There was no public comment.

5. Board Action – (00:03:55)

a. Welcome New Board Members – Theresa Cox and William Bronson (00:04:04)

b. Board Member Elections/Committee and Panel Assignments –(00:05:59)

Motion: (00:06:48) Mr. Ryan Tooke moved to retain current leadership of the Board. Ms. Kathryn Beaty, Chair; Ms. Carla Neiman, Vice Chair; and Mr. Tom Klotz, Secretary/Treasurer. Ms. Neiman seconded the motion. The motion carried.

Motion: (00:10:05) Ms. Carla Neiman moved to appoint Ms. Theresa Cox and Mr. William Bronson to the Adjudication Panel. Mr. Ryan Tooke seconded the motion. The motion carried.

c. NAB Annual Meeting – October 26-30, 2020 – Board Motion (00:10:57)

Motion: (00:13:31) Ms. Carla Neiman moved to appoint Ms. Kathryn Beaty as the designated voting delegate at the virtual NAB Annual meeting October 26-30, 2020. Mr. Tom Klotz seconded the motion. The motion carried.

Motion: (00:16:24) Mr. Ryan Tooke moved to request all board members and staff attend the virtual NAB Annual meeting October 26-30, 2020. Ms. Carla Neiman seconded the motion. The motion carried.

d. Scheduling of Next Meeting (00:25:52)

December 3 or December 9, 2020-Full Board – Ms. Linda Grief will check with staff and let the members know when the meeting will be scheduled.

6. Adjourn (00:30:06) Ms. Kathryn Beaty adjourned the meeting at 1:02 p.m.