

FULL BOARD MEETING MINUTES
of the
Montana Board of Behavioral Health
301 South Park Avenue, 4th Floor Large Conference Room, Helena, MT
8:03 a.m. to 11:28 a.m.
May 15, 2020

1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00:11)

Board Members Present:

Dr. Cathy Jenni
Ms. Kimberly Gardner
Ms. Carol Staben Burroughs
Ms. Erin Williams
Ms. Megan Bailey
Mr. Adrian Sagan
Mr. Durand Bear Medicine
Ms. Laura Dever
Ms. Mona Sumner

Board Staff Present:

Ms. Lucy Richards, Executive Officer
Ms. Jennifer Stallkamp, Board Counsel
Ms. Jodi Koehnke, Administrative Specialist
Mr. Todd Younkin, Division Administrator

Guests:

Kyle Joyner
Ann Truesdell, National Association of Social Workers (NASW)
Andrea Foran, Montana Association for Marriage and Family Therapy (MAMFT)
Mandy Nunes, Montana Peer Network Specialist Committee
Dean Snow
Carol Watson
Emily Root

2. Approval and Tentative Modification of Agenda Order (00:02:12)

Motion (00:03:06): Ms. Erin Williams moved to approve the agenda as written. Mr. Adrian Sagan seconded. The motion carried unanimously.

3. Review Minutes (00:03:44)

4. Public Opportunity to Comment (00:05:44)

The presiding officer read the statement of public participation. The following individuals provided public comment.

(00:06:55): Kyle Joyner
(00:11:35): Kim Gardner
(00:13:28): Carol Burroughs

5. Division Administrator Update – Todd Younkin (01:24:06)

6. 2021 Legislative Session Update

a. Board Proposals (00:16:18)

b. Montana Association for Marriage and Family Therapy (MAFMT) (00:21:12)

- c. **Montana Peer Network Certified Behavioral Health Peer Support Specialist Committee (00:25:06)**
- d. **Montana Primary Care Association Licensing Stakeholder Group (00:27:46)**

7. Executive Officer Report

- a. **COVID-19 – General Update on Known Impacts to Board, Licensees, and the Public to Date (00:35:48)**
- b. **Fiscal Report (00:48:05)**
- c. **Licenses Issued Report (00:51:00)**
- d. **Renewals Report (00:51:00)**
- e. **Rulemaking Update (00:56:47)**
- f. **General Outreach and Communication (01:01:19)**
- g. **Annual CBHPSS and Candidate Recordkeeping Audit Process Planning Update (01:03:42)**

8. Legal Report

- a. **Compliance and Adjudication (01:06:34)**
- b. **General Update (01:23:51)**

9. Board Action

a. Nonroutine Applications

i. Dean Snow – BBH-BHPS-APP-39047 (01:31:27)

Motion (01:45:55): Ms. Carol Staben Burroughs moved to approve Dean Snow’s Certified Behavioral Health Peer Support Specialist license. Ms. Mona Sumner seconded. The motion carried unanimously.

ii. Carol Watson – BBH-LAC-APP-39765 (01:47:48)

Motion (02:08:32): Ms. Kimberly Gardner moved to deny the LAC application for Carol Watson due to the failure meet educational requirements. Mr. Adrian Sagan seconded. The motion carried unanimously.

b. Petition to Retake Licensing Examination

i. Emily Root – BBH-SWLC-LIC-17886 – ASWB Clinical Exam (02:11:03)

Motion (02:16:17): Mr. Durand Bear Medicine moved to accept the plan submitted and allow Emily Root to retake the ASWB clinical exam a fourth time. Ms. Carol Staben Burroughs seconded. The motion carried unanimously.

ii. Marina Running Crane – BBH-SWLC-25777 – ASWB Clinical Exam (02:18:07)

Motion (02:34:20): Mr. Adrian Sagan moved to deny the request to retake the ASWB exam submitted by Marina Running Crane. Ms. Kimberly Gardner seconded. The board took a roll call vote. All members voted in favor. The motion carried unanimously.

c. Supervisor Training Course Approval

i. Courses Previously Approved under Consideration for Approval for CBHPSS and LAC Candidates (02:36:37)

Motion (02:42:29): Ms. Carol Staben Burroughs moved to approve the list of courses as presented for supervisor training for CBHPSS and LAC candidates. Ms. Mona Sumner seconded. The motion carried unanimously.

ii. CBHPSS and LCPC, LCSW, LMFT, and LAC Candidates: Clinical Supervision Training – Journey’s Consulting, LLC/Montana Peer Network (02:43:31)

Motion (02:53:58): Ms. Mona Sumner moved to not approve the course curriculum from Journey’s Consulting for a qualified supervisor training course. Ms. Kimberly Gardner seconded. The motion carried unanimously.

d. Continuing Education during COVID-19 State of Emergency

i. Extend Date of CE Compliance 90 Days from Renewal – LAC (02:57:10)

Motion (03:01:52): Ms. Mona Sumner moved for the Board to extend the date of CE compliance for LAC licensees for 90 days from the renewal date of 6/30/2020. Ms. Erin Williams seconded. Discussion ensued. The motion carried unanimously.

ii. Revise Previously Set Audit Percentage – LCPC, LCSW, LMFT, and CBHPSS for the Period of January 1, 2019 through December 31, 2019 (03:09:12)

Motion (03:13:13): Ms. Carol Staben Burroughs moved to reduce the audit percentage to 10% of LCPC, LCSW, LMFT, and CBHPSS licensees for the Period of January 1, 2019 through December 31, 2019. Ms. Laura Dever seconded. The motion carried unanimously.

10. Schedule Next Meeting(s) (03:14:14)

11. Adjourn (03:18:04)

Motion (03:18:04): Ms. Mona Sumner moved to adjourn the meeting. Ms. Erin Williams seconded. The motion carried unanimously.