

**FULL BOARD MEETING MINUTES – OPEN SESSION**  
of the  
**Montana Board of Behavioral Health**  
**301 South Park Avenue, Basement Conference Room, Helena, MT**  
**10:03 a.m. to 2:49 p.m.**  
**February 7, 2020**

**1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00:30)**

**Board Members Present:**

Dr. Cathy Jenni – by phone  
Ms. Kimberly Gardner – Board Chair for today's meeting  
Ms. Carol Staben Burroughs – by phone  
Ms. Erin Williams  
Ms. Mona Sumner – by phone  
Ms. Megan Bailey – by phone  
Mr. Adrian Sagan  
Mr. Durand Bear Medicine  
Ms. Laura Dever

**Board Staff Present:**

Ms. Lucy Richards, Executive Officer  
Ms. Jennifer Stallkamp, Board Counsel  
Ms. Jodi Koehnke, Administrative Specialist  
Mr. Todd Younkin, Division Administrator

**Guests Present:**

Ms. Andrea Foran, Montana Association for Marriage and Family Therapy (MAMFT) – by phone  
Mr. Michael Accardi, Instar Community Services  
Ms. Stacey Anderson, Montana Primary Care Association (MPCA)  
Mr. Bob McCabe, VA Montana's Subject Matter Expert (SME) for Peer Support  
Mr. Matt Furlong  
Ms. Ann Truesdell, National Association of Social Workers (NASW)  
Ms. Teri Wells – by phone  
Ms. Angela Johnson – by phone

**2. Approval and Tentative Modification of Agenda Order (00:01:54)**

**Motion (00:02:37):** Mr. Adrian Sagan moved to approve the agenda with the modification as discussed. Mr. Durand Bear Medicine seconded. The motion carried unanimously.

**3. Review Minutes (00:03:11)**

**4. Public Opportunity to Comment (00:05:11)**

The presiding officer read the statement of public participation.

**(00:05:50):** Mr. Michael Accardi, Instar Community Services

**(00:09:51):** Ms. Andrea Foran, Montana Association for Marriage and Family Therapy (MAMFT)

**5. Division Administrator Update – Todd Younkin (00:19:39)**

**6. National Conference Reports**

- a. **Association of Marital & Family Therapy Regulatory Boards (AMFTRB) Annual Meeting – Minneapolis, Minnesota – September 17-18, 2019 (00:12:13)**

- b. **Association for Addiction Professionals, NAADAC Annual Meeting – September 29-October 1, 2019 (00:33:43)**
  - c. **Association of Social Work Boards (ASWB) Annual Business Meeting – Orlando, Florida – November 7-9, 2019 (00:41:33)**
7. **Board Discussion: Governor's Challenge on Suicide Prevention/Helena Peer to Peer Workgroup – Potential Peer Support Initiatives – Presentation by Matt Furlong, Workgroup Leader (00:54:33)**

8. **Board Action**

a. **CBHPSS Training Program Approval**

i. ***Department of Veterans Affairs Peer Specialist Training (01:21:11)***

**Motion (01:43:25):** Mr. Adrian Sagan moved to table the training program for Certified Behavioral Peer Support Specialists from the Department of Veterans Affairs until a future meeting date pending the receipt of updated information. Ms. Kim Gardner seconded. The motion carried unanimously.

ii. ***Peer Support Training – Blackfeet Community College (02:16:25)***

**Motion (02:20:36):** Ms. Mona Sumner moved to approve the training program for Certified Behavioral Peer Support Specialists by the Blackfeet Community College. Mr. Durand Bear Medicine seconded. Discussion ensued. The motion carried unanimously.

b. **Nonroutine Applications**

i. **Teri Wells – BBH-LCSW-APP-37503 (02:07:37)**

**Motion (02:14:22):** Dr. Cathy Jenni moved to approve Terri Wells for a candidate license. Ms. Carol Burroughs seconded. The motion carried unanimously.

ii. **Natalie Chapman – BBH-LAC-APP-38679**

Discussed in executive session.

**(02:23:09):** The Board moved into executive session for items (8)(b)(ii) through (9)(c).

iii. **Elizabeth Barnes – BBH-LAC-APP-38949**

Discussed in executive session.

c. **Petition to Retake Licensing Examination – Shaunda Salois Albert – BBH-SWLC-LIC-17314 – ASWB Clinical Exam** Discussed in executive session.

**Executive Session Summary (02:28:36):** The board reviewed two nonroutine applications and one petition to retake the LCSW licensing exam. The board denied Natalie Chapman's application for licensure (item (8)(b)(ii)). The board moved to issue a probationary license to Elizabeth Barnes with a request for quarterly reports (item (8)(b)(iii)). Finally, the board granted Shaunda Salois Albert's request to retake the ASWB a fourth time (item (9)(c)).

d. **Disciplinary Sanctions (02:29:17)**

**Motion (02:51:17):** Ms. Mona Sumner moved to adopt the disciplinary sanctions as a working document. Mr. Adrian Sagan seconded. Discussion ensued. The motion carried unanimously.

e. **Travel (03:03:28)**

i. **American Association of State Counseling Boards (AASCB) Regulatory Summit – Denver, CO – August 5-7, 2020 (03:04:08)**

**Motion (03:06:49):** Ms. Mona Sumner moved to request travel approval for one board member and two staff members to attend the American Association of State Counseling Boards (AASCB) Regulatory Summit in Denver, CO, on August 5-7, 2020. Mr. Durand Bear Medicine seconded. Discussion ensued. The motion carried unanimously.

**ii. Association of Marital and Family Therapy Regulatory Boards (AMFTRB) Annual Meeting – Seattle, WA – September 22-23, 2020 (03:08:09)**

**Motion (03:10:45):** Ms. Erin Williams moved to request travel approval for one board member and one staff member to attend the Association of Marital and Family Therapy Regulatory Boards (AMFTRB) Annual Meeting in Seattle, WA, September 22-23, 2020. Ms. Mona Sumner seconded. The motion carried unanimously.

**iii. Association for Addiction Professionals, NAADAC Annual Conference – Washington, DC – September 25-30, 2020 (03:11:24)**

**Motion (03:15:32):** Ms. Mona Sumner moved to request travel approval for two board members to attend the Association for Addiction Professionals, NAADAC Annual Conference in Washington, DC, on September 25-30, 2020. Ms. Erin Williams seconded. The motion carried unanimously.

**iv. Association of Social Work Boards (ASWB) Annual Business Meeting – Scottsdale, AZ – November 19-21, 2020 (03:16:26)**

**Motion (03:17:10):** Mr. Durand Bear Medicine moved to request travel approval for one board member and one staff member to attend the Association of Social Work Boards (ASWB) Annual Business Meeting in Scottsdale, AZ, on November 19-21, 2020. Ms. Laura Dever seconded. The motion carried unanimously.

**9. Executive Officer Report**

- a. **Fiscal Report (03:17:54)**
- b. **Licenses Issued Report (03:20:55)**
- c. **Renewals Report (03:20:55)**
- d. **Rulemaking Update (03:46:02)**
- e. **Governor's Challenge on Suicide Prevention (03:22:35)**
- f. **General Outreach and Communication (03:23:28)**

**10. Legal Report**

- a. **Compliance and Adjudication (03:50:41)**
- b. **General Update (03:52:07)**

**11. Schedule Next Meeting(s) (01:45:18)**

The board tentatively set the following meeting dates:

- March 26, 2020 full board meeting
- June 18, 2020 screening panel meeting
- August 20, 2020 adjudication panel and full board meetings
- September 17, 2020 screening panel meeting
- November 5, 2020 adjudication panel and full board meetings

**12. Adjourn (03:52:24)**