

**FULL BOARD MEETING MINUTES**  
of the  
**Montana State Electrical Board**  
**Park Avenue Building**  
**301 South Park Ave, 4<sup>th</sup> Floor,**  
**Large Conference Room**  
**Helena MT 59601**  
**10:02 a.m. to 11:54 a.m.**  
**January 23, 2020**

**1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00:07)**

Mr. Mel Medhus called the meeting to order at 10:02 a.m.

**Board Members Present:**

Mr. Mel Medhus III, Master Electrician, President  
Mr. John Gordon, Journeyman Electrician, Vice President  
Ms. Dawn Achten, Public Member, Secretary (by phone)  
Mr. Rick Hutchinson, Master Electrician  
Mr. Harry Freebourn, Public Member

**Staff Present:**

Mr. Jason Steffins, Executive Officer  
Ms. Jodi Koehnke, Administrative Specialist  
Mr. Bradley Jones, Board Counsel  
Mr. Todd Younkin, Division Administrator  
Mr. Eric Copeland, Building Codes Program Manager  
Ms. Colleen White, Procedural Attorney Specialist

**Guests Present:**

Mr. Mark Lillrose, Montana Registered Apprenticeship Special Programs Coordinator  
Mr. Keith Allen  
Mr. Don Briggs  
Mr. Bill Bentley  
Ms. Margaret Morgan  
Mr. Jack McBroom

**2. Approval and Tentative Modification of Agenda Order (00:00:44)**

**Motion (00:01:06):** Mr. Mel Medhus moved to approve the agenda as presented. Mr. Harry Freebourn seconded. The motion carried unanimously.

**3. Review of the Minutes (00:01:17)**

- a. **October 24, 2019 – Full Board**
- b. **October 24, 2019 – Executive Session**

**4. Public Opportunity to Comment (00:01:27)**

The presiding officer read the statement of public participation. No members of the public were in attendance who wished to comment.

**5. Board Action**

- a. **Department and Board Updates**
  - i. **Mr. Todd Younkin, Administrator (00:16:34)**
  - ii. **Building Codes Update (00:02:10)**

