1. CALL TO ORDER- ESTABLISH QUORUM-INTRODUCTION OF COMMITTEE AND STAFF
MEMBERS PRESENT: (00:23)
Committee Members Present
Dr Terry Klise, Chair
Dr. Scott Manhart
Dr. Kevin Miltko

Committee Members Not Present
Dr. Bernadette Wilson

Staff Present
Mr. Dennis Clark, Executive Officer
Mr. Bradley Jones, Board Counsel
Ms. Juanita Kazmierowski, Administrative Specialist

Public Present
Paul Simms
Jason Tanguay

2. WELCOME NEW BOARD MEMBER APPOINTEE: (00:47)
Dr. Miltko

3. APPROVAL AND TENTATIVE MODIFICATION OF AGENDA ORDER: (01:53)
November 19, 2018
MOTION (02:05) Dr. Kevin Miltko moved to approve the agenda as presented Dr. Scott Manhart seconded. The motion carried unanimously.

4. REVIEW OF MINUTES: (02:32)
Review the minutes of November 28, 2016.

5. PUBLIC OPPORTUNITY TO COMMENT: (03:32)
"Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board that is not on the agenda of this meeting. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. The presiding officer may limit the comment period in order to proceed with the board meeting."

6. COMMITTEE ACTION: (04:27)

a. COMMITTEE MEMBERSHIP: (04:30)
The committee will require at least one, possibly two additional members. Discuss recommendations to forward to the full board per rule: 24.138.3233 ANESTHESIA COMMITTEE
MOTION (08:04) Dr. Terry Klise moved to invite Dr. Andy Voice to join the Anesthesia committee, Dr. Kevin Miltko seconded. The motion carried unanimously.

MOTION (20:55) Dr. Kevin Miltko moved to recommend Dr Wiswell to join the Anesthesia Committee, Dr. Scott Manhart seconded. The motion carried unanimously.
b. **INSPECTION STATUS: (21:57)**
Anesthesia temporary permits and 5-year re-inspection statistics.
Discussion on getting the remaining inspections up to date under the current process.

**MOTION (41:45)** Dr. Kevin Miltko moved to recommend Dr. Paul Simms be added to the list of possible inspectors to the Board, Dr. Scott Manhart seconded. The motion carried unanimously.

c. **INSPECTOR CONTRACTS: (42:22)**
Current contracts expire June 30, 2019.

Discuss options for contracting inspectors.

*Option one:* Current “Volunteer” model (per inspection reimbursement)
Discuss increasing the permit holder renewal fee to subsidize this inspection process.

*Option two:* Contract with one or two deep sedation/general anesthesia permit holders (or possibly other qualified individuals) via the “Request for Proposal” (RFP model). What would be an appropriate amount for the contract?
Discuss increasing the permit holder renewal fee to subsidize this type of inspection process.

*Option three:* Engage the four Department of Labor and Industry staff inspectors (who currently provide inspections for several other boards) to provide basic office inspections that would involve checking licensure, BLS/ACLS/PALS certification, mandatory operatory equipment, proper drugs etc. per [https://leg.mt.gov/bills/mca/title_0370/chapter_0040/part_0050/section_0110/0370-0040-0050-0110.html](https://leg.mt.gov/bills/mca/title_0370/chapter_0040/part_0050/section_0110/0370-0040-0050-0110.html). Would require major rule revisions but may be the least costly option in the long run.

Other options/hybrids

**Link to the anesthesia statute and rules:**

**MOTION (01:49:10)** Dr. Terry Klise moved to recommend to the full board to engage more in the inspection process and to craft a rule that takes in to account a notification letter for both the initial inspection and the five-year inspections and that the individual must respond. It is not the inspector’s responsibility to respond, it is the permit holder’s responsibility, Dr. Scott Manhart seconded. The motion carried unanimously.

**MOTION (01:52:22)** Dr. Terry Klise moved to recommend considering option #1 to the full board, Dr. Scott Manhart seconded. The motion carried unanimously.

**MOTION (02:06:33)** Dr. Kevin Miltko moved that the Anesthesia committee recommend to the full board that a renewal fee for moderate sedation permit be $300.00 and $500.00 for deep sedation/general anesthesia permit renewal. Dr. Terry Klise seconded. The motion carried unanimously.

d. **RULE REVIEW:**
Discuss anesthesia rule review for a future committee meeting based on changes in ADA anesthesia policy statements since 2011

e. **NEXT MEETING: (02:10:16)**

7. **ADJOURN: (02:10:05)** Dr. Terry Klise moved to adjourn the meeting, Dr. Scott Manhart seconded. The motion carried unanimously.