

**FULL BOARD MEETING MINUTES**  
of the  
**Montana Board of Veterinary Medicine**  
**301 South Park Avenue – Fourth Floor Large Conference Room**  
**11:03 a.m. to 2:48 p.m.**  
**October 26, 2018**

**1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00:00)**

**Board Members Present:**

Dr. Rebecca Mattix – Board President  
Dr. Paul McCann – Board Secretary  
Dr. Jean Lindley  
Dr. Tia Nelson  
Dr. Barbara Calm  
Ms. Kim Baker – Phone

**Staff Present:**

Ms. Lucy Richards – Executive Officer  
Ms. Michele Peterson-Cook – Board Counsel  
Mr. Scott Magill – Administrative Specialist  
Ms. Missy Poortenga – Board of Nursing Executive Officer

**Public Present:**

Eli Olind, Big Sky Veterinary Technician Association  
Shawni Hansen, Big Sky Veterinary Technician Association  
Marcia Cantrell, Big Sky Veterinary Technician Association  
Dr. Steve Watters, Big Sky Veterinary Technician Association  
Dr. Gordon Spronk – Phone

**2. Welcome and Introduction of New Board Member (00:00:41)**

**3. Approval and Tentative Modification of Agenda Order (00:00:59)**

**MOTION: (00:01:50) Dr. Barbara Calm moved to approve the agenda. Dr. Jean Lindley seconded. The motion carried.**

**4. Review Minutes (00:02:57)**

**5. Public Opportunity to Comment (00:02:02)**

(Presiding Officer Statement) “Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board that is not on the agenda of this meeting. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. The presiding officer may limit the comment period in order to proceed with the board meeting.”

**6. Division Administrator Update – Todd Younkin (00:04:21)**

**7. 2019 Legislation: Big Sky Veterinary Technician Association – Update on Potential Legislation for Veterinary Technician Licensing (LC 32) (00:09:22)**

**8. Board Action (00:44:43)**

**a. Nonroutine Application – Gordon Spronk – VET-VET-APP-10057 (00:44:52)**

**MOTION: (00:48:50) Dr. Paul McCann moved to license Dr. Gordon Spronk. Dr. Jean Lindley seconded. The motion carried.**

**b. Rulemaking: MAR 24-225-41 – Approve Proposed Rule Package to File with Secretary of State – ARM 24.225.301, 24.225.709, 24.225.901, 24.225.904, 24.225.907, 24.225.910, 24.225.920,**

**MOTION: 24.225.301 (00:59:39) Dr. Paul McCann moved to amend ARM 24.225.301 as discussed and that the proposed amendment does not significantly and directly impact Montana small businesses. Dr. Barbara Calm seconded. The motion carried.**

**MOTION: 24.225.901 (01:01:28) Dr. Jean Lindley moved to repeal ARM 24.225.901 as discussed and that the proposed repeal does not significantly and directly impact Montana small businesses. Dr. Paul McCann seconded. The motion carried.**

**MOTION: 24.225.904 (01:22:14) Dr. Jean Lindley moved to amend ARM 24.225.904 as discussed and that the proposed amendment does not significantly and directly impact Montana small businesses. Ms. Kim Baker seconded. The motion carried.**

**MOTION: 24.225.907 (01:24:05) Dr. Paul McCann moved to amend ARM 24.225.907 as discussed and that the proposed amendment does not significantly and directly impact Montana small businesses. Dr. Barbara Calm seconded. The motion carried.**

**MOTION: 24.225.910 (01:27:40) Dr. Barbara Calm moved to amend ARM 24.225.910 as discussed and that the proposed amendment does not significantly and directly impact Montana small businesses. Dr. Paul McCann seconded. The motion carried.**

**MOTION: 24.225.920 (01:36:40) Dr. Jean Lindley moved to amend ARM 24.225.920 as discussed and that the proposed amendment does not significantly and directly impact Montana small businesses. Dr. Paul McCann seconded. The motion carried.**

**MOTION: New Rule I (01:46:58) Dr. Barbara Calm moved to adopt New Rule I as discussed and that the proposed adoption does not significantly and directly impact Montana small businesses. Dr. Tia Nelson seconded. The motion carried.**

**MOTION: New Rule II (01:49:24) Dr. Paul McCann moved to adopt New Rule II as discussed and that the proposed adoption does not significantly and directly impact Montana small businesses. Dr. Barbara Calm seconded. The motion carried.**

**MOTION: 24.225.921 (01:56:07) Dr. Barbara Calm moved to amend ARM 24.225.921 as discussed and that the proposed amendment does not significantly and directly impact Montana small businesses. Dr. Tia Nelson seconded. The motion carried.**

**MOTION: New Rule III (02:00:25) Dr. Barbara Calm moved to adopt New Rule III as discussed and that the proposed adoption does not significantly and directly impact Montana small businesses. Ms. Kim Baker seconded. The motion carried.**

**MOTION: 24.225.925 (02:14:43) Dr. Barbara Calm moved to amend ARM 24.225.925 as discussed and that the proposed amendment does not significantly and directly impact Montana small businesses. Dr. Jean Lindley seconded. The motion carried.**

**MOTION: 24.225.926 (02:16:33) Dr. Jean Lindley moved to repeal ARM 24.225.926 as discussed and that the proposed repeal does not significantly and directly impact Montana small businesses. Dr. Paul McCann seconded. The motion carried.**

**MOTION: 24.225.950 (02:21:40) Dr. Jean Lindley moved to amend ARM 24.225.950 as discussed and that the proposed amendment does not significantly and directly impact Montana small businesses. Ms. Kim Baker seconded. The motion carried.**

**MOTION: 24.225.709 (02:25:08) Dr. Jean Lindley moved to amend ARM 24.225.709 as discussed and that the proposed amendment does not significantly and directly impact Montana small businesses. Dr. Barbara Calm seconded. The motion carried.**

**c. Election of Officers (02:27:21)**

**MOTION: (02:29:16) Dr. Barbara Calm moved to elect Paul McCann as president of the board. Dr. Rebecca Mattix seconded. The motion carried.**

**MOTION: (02:29:44) Dr. Jean Lindley moved to elect Dr. Barbara Calm as vice president of the board. Ms. Kim Baker seconded. The motion carried.**

**MOTION: (02:30:26) Dr. Barbara Calm moved to elect Dr. Jean Lindley to be secretary-treasurer of the board. Dr. Rebecca Mattix seconded. The motion carried.**

**Screening Panel Appointments: Dr. Barbara Calm, Dr. Paul McCann, Dr. Rebecca Mattix, Ms. Kim Baker**

**Adjudication Panel Appointments: Dr. Tia Nelson, Dr. Jean Lindley**

- d. Continuing Education Audit: Veterinarians and Embryo Transfer Technicians – Set Percentage to Audit (02:42:21)**

**MOTION: (02:44:33) Dr. Jean Lindley moved to set the audit percentage for embryo transfer technicians at 10%. Dr. Paul McCann seconded. The motion carried.**

**MOTION: (02:46:52) Dr. Barbara Calm moved to set the audit percentage for veterinarians at 3%. Dr. Tia Nelson seconded. The motion carried.**

**9. Executive Officer Report (02:47:36)**

- a. Fiscal Report (02:47:42)**
- b. Licenses Issued Report (02:52:23)**
- c. Renewals Report (02:53:27)**
- d. Compliance Audit – FY18 Audit Results for Certified Euthanasia Agencies and Certified Euthanasia Technicians – Period of 5/31/17 through 5/30/18 (02:54:33)**
- e. Update on Board Member Training and CLEAR Training Modules (02:55:45)**
- f. AAVSB 2018 Annual Conference Report – Washington, DC – September 13-15, 2018 (02:58:25)**
- g. Legislation – 2019 Session Update (03:17:02)**

**10. Legal Report (03:18:24)**

- a. Compliance**
- b. General Update – Board Counsel**

**11. Schedule Next Board Meeting(s) (03:21:27)**

**-Next Full Board Meeting Scheduled for Monday, February 25<sup>th</sup>, 2019**

**12. Adjourn (03:30:24) Meeting declared adjourned by Dr. Rebecca Mattix**